



## Minutes

### **Inclusion Group: 24 September 2018 8am-9.30am, Valentine Primary School**

#### **Present:**

Liz Filer	Jane Smith
Elaine Spencer	Jackie Hurden
Damian Pratt	Katherine Smith
Ian Howie	

#### **Apologies:**

Bryony Marshall	Becky Dinnage
Marie Bishop	Julie Walton
Jo Eggerton	
Billy Davis	

#### **1. Welcome**

Liz Filer welcomed everyone to the meeting.

#### **2. Minutes of last meeting**

Agreed.

#### **3. Conference**

- The conference agenda was discussed in detail. It was noted the cost was £195 for three people.
- Aim for 30-40 different settings to attend in order to cover the costs. October 12<sup>th</sup> we will start publicising in Hampshire.
- Finances still unclear – Liz and Jane to try to get clarity from Rachel.
- Graham Wilson to be approached by Liz to open the conference.
- We will limit the second session that Chris is doing to 30 people, one from each school.
- It was noted that there is lots of CAMHs input in this conference which is good and will generate interest.
- Liz will email Tammy Marks and Angie Barrett about running a session on the Autism Pathway.
- It was noted that the National Autistic Society will be having a double stand.
- It was agreed that it was a good idea to pull a leaflet together after the conference about how to support children in schools with autism.
- It was agreed that there would be no free gift this year but delegates would get a chocolate after they had filled in the evaluation.
- After much discussion it was agreed that we would build puzzles during the conference. It was agreed that we would have 4 x 100 piece puzzles. We would ask each delegate to write a pledge about how they would support young people with autism after the conference. These puzzles would either be built during the conference or taken apart and put in jars. We also agreed that Amanda would ask Chris to sign the puzzles after his input. We would then choose a puzzle piece and name out of a jar at the end of conference and that person would win a puzzle to display in their school.



- Everyone would like to thank Jane for pulling this all together. Also thanks for all of the committee members for contacting and arranging contributors for the day.

**ACTION:** At the next meeting Chairs for each of the sessions will be agreed.

**ACTION:** The team will produce a leaflet after the conference about how to support children in schools with autism.

#### **4. Changes to PHIG**

- Liz explained the changes to PHIG and reminded people that they could now refer direct to SAOS.

#### **5. EHCPs and Admit 5s**

- It was agreed that it would be good to re issue a survey for schools to complete about the number of EHCPs in schools, how many requests get turned down and how many children are being supported without EHCPs. Liz to look into this.
- It was noted that sometimes Admit 5s come with little notice and schools are not always consulted in a timely way.
- Jackie agreed to send out Valentine's Admit 5 procedure to members of the committee.
- It was felt there is still huge discrepancies between schools about number of EHCPs and how many get turned down. One school has had 7 requests turned down and then all of them go through on the second submission. Another school had 3 turned down.
- It was also agreed that clarity was needed over the issue of 12 hours. This will be discussed at the next meeting.

**ACTION:** Liz to generate survey for schools to complete about the number of EHCPs in schools, how many requests get turned down and how many children are being supported without EHCPs.

**ACTION:** Jackie agreed to send out Valentine's Admit 5 procedure.

**Date of next meeting: 30<sup>th</sup> October 2018, 8:00am @ Valentine Primary School**